

## VILLAGE OF FISHER, LOUISIANA

## ANNUAL REVIEW REPORT

For the year ended  
June 30, 2010

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 5/4/11

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W. Micheal Elliott, CPA

The Honorable Susan Slay, Mayor  
and the Members of the Board of Aldermen  
Fisher, Louisiana:

I have reviewed the accompanying financial statements of the governmental activities, business-type activities and the major fund of the Village of Fisher (the Village), as of and for the year ended June 30, 2010, which collectively comprise the Village's basic financial statements, as listed in the table of contents, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of the Village of Fisher.

A review consists principally of inquiries of Village personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, I do not express such an opinion.

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, I have issued a report, dated February 5, 2011 on the results of my agreed-upon procedures.

The budgetary comparison information on page 30 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. Such information has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but was compiled from information that is the representation of management, without audit or review. Accordingly, I do not express an opinion or any other form of assurance on the supplementary information.

The Village of Fisher has not presented management's discussion and analysis and budgetary comparison by fund, information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be part of the basic financial statements.

*Elliott & Assoc. "APAC"*

Leesville, Louisiana  
February 5, 2011

## BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

VILLAGE OF FISHER  
STATEMENT OF NET ASSETS  
June 30, 2010

	<u>Governmental Activities</u>
ASSETS	
Cash (Note 3)	\$51,084
Receivables (net) (Notes 5)	
Accounts	---
Intergovernmental	944
Restricted assets:	
Cash	---
Investments	---
Capital assets, net (Note 7)	61,757
Due from other funds (Note 6)	<u>1,400</u>
 Total assets	 <u>\$115,185</u>
LIABILITIES AND FUND EQUITY	
Liabilities:	
Accounts payable	\$ 3,344
Taxes payable	1,099
Salaries payable	3,990
Customer deposits	---
Due to general fund (Note 6)	<u>---</u>
 Total liabilities	 <u>8,433</u>
Net assets:	
Investment in capital assets	61,757
Unrestricted	<u>44,995</u>
 Total net assets	 <u>106,752</u>

See accompanying notes and accountant's report.

## Exhibit A

## Business-Type

Activities

\$ 6,560

5,407

---

4,374

---

745,113

---

\$ 761,454Total

\$ 57,644

5,407

944

4,374

---

806,870

1,400\$ 876,639

\$ 1,943

657

1,350

4,374

1,4009,724744,8536,877751,730

\$ 5,287

1,756

5,340

4,374

1,40018,157806,61051,872858,482



VILLAGE OF FISHER  
Statement of Activities  
For the Year Ended June 30, 2010

Activities	Expenses	Program Revenues Fees, Fines, and Charges for Services	Capital Grants and Contributions	Net (Expense) Revenues and Changes in Net Assets		
				Governmental Activities	Business-Type Activities	Total
Governmental activities:						
General government	\$82,467	\$12,994	\$23,229	\$(46,244)	\$ ---	\$(46,244)
Public safety:						
Police	107,581	129,339	77,196	98,954	---	98,954
Fire	---	---	---	---	---	---
Capital outlay	---	---	---	---	---	---
Total governmental activities	<u>190,048</u>	<u>142,333</u>	<u>100,425</u>	<u>52,710</u>	<u>---</u>	<u>52,710</u>
Business-type activities:						
Water	105,998	50,475	---	---	(55,523)	(55,523)
Total	<u>296,046</u>	<u>192,808</u>	<u>100,425</u>	<u>52,710</u>	<u>(55,523)</u>	<u>(2,813)</u>
Total						
	General revenues:					
	Taxes					
	Franchise			---	---	---
	Other taxes			4,711	---	4,711
	Interest income			---	12	12
	Miscellaneous			7,023	14,416	21,439
	Transfers			---	---	---
	Total general revenues and transfers			<u>11,734</u>	<u>14,428</u>	<u>26,162</u>
	Change in net assets			64,444	(41,095)	23,349
	Net assets, June 30, 2009			42,308	792,825	835,133
	Net assets, June 30, 2010			<u>\$106,752</u>	<u>\$751,730</u>	<u>\$ 858,482</u>

See accompanying notes and accountant's report.

FUND FINANCIAL STATEMENTS (FFS)

## FUND DESCRIPTIONS

### General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

### Enterprise Fund

#### Utility Fund

To account for the provision of gas, water, and sewerage services to residents of the Village. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing, and related debt service, and billing and collection.

VILLAGE OF FISHER  
BALANCE SHEET-GOVERNMENTAL FUND  
JUNE 30, 2010

ASSETS:

Cash and cash equivalents	51,084
Receivables	944
Due from other funds	<u>1,400</u>
Total assets	<u>53,428</u>

LIABILITIES AND FUND BALANCE

Liabilities:

Accounts payable	3,344
Taxes payable	1,099
Salaries payable	<u>3,990</u>
Total liabilities	<u>8,433</u>

Fund balance:

Unreserved, undesignated	<u>44,995</u>
Total liabilities and fund balance	53,428

See accompanying notes and accountant's report.

VILLAGE OF FISHER  
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET  
TO THE STATEMENT OF NET ASSETS  
JUNE 30, 2010

Total fund balance for the governmental fund at June 30, 2010	\$44,995
---	----------

Total net assets reported for governmental activities in  
the statement of net assets is different because:

Capital assets used in governmental activities are not  
financial resources and, therefore, are not reported  
in the funds. Those assets consist of:

Land	---	
Equipment, net of \$15,439 accumulated depreciation	<u>61,757</u>	<u>61,757</u>

Total net assets of governmental activities at June 30, 2010	<u>106,752</u>
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See accompanying notes and accountant's report.

VILLAGE OF FISHER  
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
 FUND BALANCE-GOVERNMENTAL FUND  
 Year ended June 30, 2010

Revenues:	
Taxes	\$ 4,711
Licenses and permits	12,994
Intergovernmental	---
Fines and forfeits	129,339
Miscellaneous state revenues	<u>107,448</u>
Total revenues	<u>254,492</u>
Expenditures:	
Current:	
General government	82,467
Public safety -	
Police department	92,142
Streets	---
Capital outlay	<u>77,196</u>
Total expenditures	<u>251,805</u>
Excess (deficiency)	
of revenues over	
expenditures	2,687
Other financing sources	
(uses)	
Transfers in	---
Transfers out	<u>---</u>
Excess (deficiency) of	
revenues over	
expenditures and	
other uses	2,687
Fund balance, beginning	<u>42,308</u>
Fund balance, ending	<u>\$44,995</u>

See accompanying notes and accountant's report.

VILLAGE OF FISHER  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND TO THE STATEMENT  
OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2010

Total net changes in fund balance at June 30, 2010 per statement of revenues, expenditures, and changes in fund balance	\$2,687
---	---------

The change in net assets reported for governmental  
activities is different because:

The governmental fund reports capital outlays as expenditures. However, in  
the statement of activities the cost of those assets is allocated over  
their estimated useful lives and reported as depreciation expense.

Depreciation	(15,349)
Capital outlay	<u>77,196</u>
Total changes in net assets at June 30, 2010	<u>64,444</u>

See accompanying notes and accountant's report.

VILLAGE OF FISHER  
STATEMENT OF NET ASSETS-PROPRIETARY FUND  
June 30, 2010

ASSETS	
Cash (Note 3)	\$6,560
Receivables (net) (Notes 5)	
Accounts	5,407
Taxes	---
Intergovernmental	---
Restricted assets (Note 4):	
Cash	4,374
Investments	---
Property, plant, and equipment (Note 7)	745,113
Due from other funds (Note 6)	---
Total assets	<u>\$761,454</u>
LIABILITIES AND NET ASSETS	
Liabilities:	
Accounts payable	\$ 1,943
Taxes payable	657
Salaries payable	1,350
Customer deposits	4,374
Due to general fund (Note 6)	<u>1,400</u>
Total liabilities	<u>9,724</u>
Net assets:	
Investment in capital assets	744,853
Unrestricted	<u>6,877</u>
Total net assets	<u>751,730</u>

See accompanying notes and accountant's report.



VILLAGE OF FISHER  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
NET ASSETS - PROPRIETARY FUND  
Year ended June 30, 2010

## Operating revenue:

Charges for services -	
Water and sewer sales	\$ 50,475
Total operating revenue	<u>50,475</u>
Operating expenses:	
Salaries, wages, and fringe	6,077
Legal and accounting	1,075
Sales tax expense	---
Office expense	683
Repairs and maintenance	18,772
Utilities	10,596
Depreciation	40,364
Auto expense	---
Sewer expense	---
Rent	2,600
Miscellaneous	25,831
Total operating expenses	<u>105,998</u>
Operating income (loss)	(55,523)
Nonoperating revenue (expense):	
Interest income	12
Grant income	---
Other income	14,416
Total nonoperating revenue (expense)	<u>14,428</u>
Net income (loss) before operating transfers	(41,095)
Operating transfers:	
Transfers in	<u>---</u>
Net income (loss)	(41,095)
Net assets, beginning of period	<u>792,825</u>
Net assets, end of period	<u>\$751,730</u>

See accompanying notes and accountant's report.

VILLAGE OF FISHER  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND TYPE  
Year ended June 30, 2010

CASH FLOWS FROM OPERATING ACTIVITIES	
Operating income (loss)	\$ (55,523)
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	40,364
Changes in assets and liabilities:	
Accounts receivable	(245)
Accounts payable	(706)
Other current liabilities	(615)
Due to other funds	---
Customer deposits	<u>314</u>
Net cash provided by operating activities	<u>(16,411)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Other income	14,416
Transfer out	<u>---</u>
Net cash provided (used) by noncapital financing activities	<u>14,416</u>
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES	
	<u>---</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest income	<u>12</u>
DECREASE IN CASH	(1,983)
CASH, BEGINNING OF YEAR	<u>12,917</u>
CASH, END OF YEAR	<u>\$ 10,934</u>
CLASSIFIED AS	
Current assets	\$ 6,560
Restricted assets	<u>4,374</u>
Totals	<u>\$ 10,934</u>

See accompanying notes and accountant's report.

VILLAGE OF FISHER  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2010

NOTE 1. Summary of Significant Accounting Policies

The accompanying financial statements of the Village of Fisher (the Village) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements, Financial Accounting Standards Board (FASB) Accounting Standards Codification have been applied unless those standards conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of these notes.

A. Financial Reporting Entity

The Village was originally formed as a Village on May 2, 1971 and operates under the provisions of the Lawrson Act.

The Village operates under a Mayor-Board of Aldermen form of government. The financial reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The Village of Fisher has no such component units.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The statement of net assets and statement of activities display information about the Village, the primary government, as a whole. They include all funds of the reporting entity, except fiduciary funds and component units that are fiduciary in nature. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

## VILLAGE OF FISHER

### Notes to Basic Financial Statements (Continued)

The statement of activities presents a comparison between direct expenses and program revenues for the business-type activities of the Village and for each function of the Village's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

#### Fund Financial Statements

The accounts of the Village are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Fund financial statements report detailed information about the Village.

The various funds of the Village are classified into two categories: governmental and proprietary. The emphasis on fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The major funds of the Village are described below:

#### Governmental Funds --

The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

## VILLAGE OF FISHER

### Notes to Basic Financial Statements (Continued)

#### Proprietary Funds -

Proprietary funds are used to account for ongoing organizations and activities that are similar to those often found in the private sector.

The measurement focus is based upon determination of net income, financial position, and cash flows.

#### Enterprise funds

Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The Village applies all applicable FASB Accounting Standards Codification pronouncements issued after November 30, 1989 in accounting and reporting for its enterprise fund. The Village's enterprise fund is the Utility Fund.

#### C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

##### Measurement Focus

On the government-wide statement of net assets and the statement of activities, both governmental and business-type activities are presented using the economic resources measurement focus as defined in item b. below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate.

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

## VILLAGE OF FISHER

### Notes to Basic Financial Statements (Continued)

- a. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net assets.

#### Basis of Accounting

In the government-wide statement of net assets and statement of activities, both governmental and business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

The proprietary fund utilizes the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

#### Program revenues

Program revenues included in the Statement of Activities are derived directly from the program itself or from parties outside the Village's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Village's general revenues.

#### Allocation of indirect expenses

The Village reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is specifically identified by function and is included in the direct expense of each function.

## VILLAGE OF FISHER

### Notes to Basic Financial Statements (Continued)

#### D. Assets, Liabilities, and Equity

##### Cash and interest-bearing deposits

For purposes of the Statement of Net Assets, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposits of the Village. For the purpose of the proprietary fund statement of cash flows, "cash and cash equivalents" include all demand and savings accounts, and certificates of deposit or short-term investments with an original maturity of three months or less when purchased. See Note (3) for additional GASB No. 3 disclosures.

##### Investments

Under state law the Village may deposit funds with a fiscal agent organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The Village may invest in United States bonds, treasury notes and bills, government backed agency securities, or certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. In addition, local governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool (LAMP), a nonprofit corporation formed by the State Treasurer and organized under the laws of the State of Louisiana, which operates a local government investment pool.

##### Interfund receivables and payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "Interfund receivables and payables." Long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Assets.

##### Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include ad valorem and franchise taxes. Business-type activities report customer's utility service receivables as their major receivables.

## VILLAGE OF FISHER

### Notes to Basic Financial Statements (Continued)

#### Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2010, are recorded as prepaid items.

#### Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide or financial statements. Capital assets are capitalized at historical cost or estimated cost if historical is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Village maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Prior to January 1, 2003, governmental funds' infrastructure assets were not capitalized. These assets have been valued at estimated historical cost.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. Land and construction in progress are not depreciated. The range of estimated useful lives by type of asset is as follows:

Equipment	5 - 7 years
System and improvements	10 - 40 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

#### Compensated Absences

The Village does not award compensated absences to its employees.

#### Restricted Assets

Restricted assets include cash and interest-bearing deposits of the proprietary fund that are legally restricted as to their use. The restricted assets are related to utility meter deposits.



## VILLAGE OF FISHER

### Notes to Basic Financial Statements (Continued)

#### Long-term debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term debt consists primarily of utility meter deposits payable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary fund long-term debt is the same in the fund statements as it is in the government-wide statements.

#### Equity Classifications

In the government-wide statements, equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets - consists of net assets with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets - all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated. Proprietary fund equity is classified the same as in the government-wide statements.

VILLAGE OF FISHER

Notes to Basic Financial Statements (Continued)

E. Revenues, Expenditures, and Expenses

Operating Revenues and Expenses:

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities.

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities.

In the fund financial statements, expenditures are classified as follows:

Governmental Funds - by Character  
Proprietary Fund - by Operating and Nonoperating

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources.

Interfund Transfers

Permanent reallocations of resources between funds of the reporting entity are classified as interfund transfers. For the purposes of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

F. Budgets and Budgetary Accounting

The Village follows these procedures in establishing the budgetary data reflected in the financial statements.

1. The Village prepares a proposed operating budget for the fiscal year and submits it to the Mayor and Board of Aldermen not later than fifteen days prior to the beginning of each fiscal year.
2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.

VILLAGE OF FISHER  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)

3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of a resolution prior to the commencement of the fiscal year for which the budget is being adopted.
5. Budgetary amendments involving the transfer of funds from one department, program, or function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require the approval of the Board of Aldermen.
6. All budgetary appropriations lapse at the end of each fiscal year.
7. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as finally amended by the Board of Aldermen.

G. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 2. AD VALOREM TAXES

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are assessed on a calendar year basis, become due on November 15 of each year and become delinquent on January 1 of the following year. The taxes are based on assessed values determined by the Tax Assessor of Sabine Parish and are collected by the Sheriff. The taxes are remitted to the Village net of deductions for the Sabine Parish Sheriff's contributions.

For the year ended June 30, 2010, taxes were levied on property with assessed values totaling \$841,600. The millage was 5.81 mills for the year ended June 30, 2010, all of which is dedicated to the maintaining and improving streets and drainage.

Total taxes levied were \$4,890. Taxes receivable at June 30, 2010 were zero.

VILLAGE OF FISHER  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 3. CASH AND INTEREST-BEARING DEPOSITS

Under state law, the Village may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Village may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2010, the Village has cash (book balances) totaling \$62,018.

Interest-bearing demand and savings accounts	<u>\$62,018</u>
--	-----------------

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Village's deposits may not be recovered or will not be able to recover the collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at June 30, 2010, are as follows:

Bank balances	<u>\$62,738</u>
Total federal deposit insurance	<u>\$62,738</u>

As of June 30, 2010, the Village's total bank balances were fully insured and, therefore, they were not exposed to custodial credit risk.

NOTE 4. RESTRICTED ASSETS

At June 30, 2010, the Village has \$4,374 in restricted cash available to offset meter deposits by customers.

NOTE 5. DUE FROM OTHER GOVERNMENTAL AGENCIES

Amounts due from various utility franchise agreements at June 30, 2010 consisted of the following:

Total due	<u>\$944</u>
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VILLAGE OF FISHER

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 6. INTERFUND RECEIVABLES, PAYABLES

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 1,400	\$ ---
Enterprise Fund	<u>---</u>	<u>1,400</u>
	<u>\$ 1,400</u>	<u>\$ 1,400</u>

NOTE 7. CAPITAL ASSETS

A summary of proprietary fund type property, plant and equipment at June 30, 2010 follows:

	<u>Balance June 30, 2009</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2010</u>
Water Utility				
Water system	35,099	---	---	\$ 35,099
Water well	11,104	---	---	11,104
Meters and improvements	7,044	---	---	7,044
Improvements to water system and wells	16,955	---	---	16,955
Water line/fire protection improvements	492,771	---	---	492,771
Total water utility	<u>562,973</u>	<u>---</u>	<u>---</u>	<u>562,973</u>
Sewer Utility				
Sewer System-joint venture	695,069	---	---	695,069
Lift station	81,916	---	---	81,916
Total sewer utility	<u>776,985</u>	<u>---</u>	<u>---</u>	<u>776,985</u>
Total	<u>1,339,958</u>	<u>---</u>	<u>---</u>	<u>1,339,958</u>
Less accumulated				
Depreciation	(544,741)	(40,364)	---	(595,105)
Net	<u>785,217</u>	<u>(40,364)</u>	<u>---</u>	<u>744,853</u>
Land	260	---	---	260
	<u>785,477</u>	<u>(40,364)</u>	<u>---</u>	<u>\$ 745,113</u>

A summary of governmental fund type property, plant and equipment at June 30, 2010 follows:

	<u>Balance June 30, 2009</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2010</u>
Equipment	---	15,087	---	\$ 15,087
Autos and trucks	---	62,109	---	62,109
Totals	<u>---</u>	<u>77,196</u>	<u>---</u>	<u>77,196</u>
Less accumulated				
Depreciation	(---)	(15,439)	(---)	(15,439)
Net	<u>---</u>	<u>61,757</u>	<u>---</u>	<u>61,757</u>
Land	---	---	---	---
	<u>\$---</u>	<u>\$61,757</u>	<u>\$---</u>	<u>\$ 61,757</u>

VILLAGE OF FISHER  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE 8. SUBSEQUENT EVENTS

The Village has evaluated subsequent events through February 5, 2011, the date which the financial statements were available to be issued.

NOTE 9. COMPENSATION PAID BOARD OF ALDERMEN

Neither the Mayor nor the alderpersons for the Village of Fisher received any compensation for the fiscal year ended June 30, 2010.

NOTE 10. LITIGATION

There was no litigation pending against the Village at June 30, 2010.

NOTE 11. RISK MANAGEMENT

The Village is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Village carries commercial insurance. There have been no significant reductions in the insurance coverage during the year.

NOTE 12. JOINT VENTURE AGREEMENT

The Village of Florien operates with the Village of Fisher on a joint agreement to operate the sewer system for both Villages. The Village of Florien computes Fisher's net operating cost each month and sends Fisher a monthly bill. The Village of Fisher charges its customers for sewer each month.

REQUIRED SUPPLEMENTARY INFORMATION

# VILLAGE OF FISHER

## Summary Schedule of Review Findings and Management's Corrective Action Plan Year ended June 30, 2010

Ref.No.	Fiscal Year Finding Initially Occurred	Description of finding	Corrective Action Taken	Name of Anticipated	
				Contact Person	Completion Date

CURRENT YEAR (6/30/10)-  
Findings which are required to be reported in accordance with generally accepted Governmental  
Auditing standards:

### Internal Control:

10-1(IC) Unknown	Due to the small number of employees, the Village did not have adequate segregation of functions within the accounting system.	N/A	Based upon the size of the administrative office and the cost-benefit of additional personnel, management feels it may not be feasible to achieve complete segregation of duties.	Mary Simmons	N/A
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### PRIOR YEAR (6/30/09)

There were no findings for the fiscal year ended June 30, 2009.



VILLAGE OF FISHER

Summary Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year ended June 30, 2010

Compliance:

There were no findings during the fiscal year ending June 30, 2010.

2010.1 Finding: This audit is not being issued within the six months of the close of its June 30, 2010 fiscal year-end. This is a violation of LSA R.S. #24:513 (A) (5).

Management response:

The Council's financial statement issuance was delayed due to the auditor's hospitalization and illness in November and December 2010.

PRIOR YEAR (6/30/09)–

There were no findings during the fiscal year ending June 30, 2009.

ATTESTATION REPORT AND QUESTIONNAIRE

**ELLIOTT & ASSOCIATES, INC.**  
*A Professional Accounting Corporation*  
P. O. Box 1287  
Iccesville, Louisiana 71496-1287

(337) 239-2535  
(337) 238-5135  
Fax 239-2295

W. Micheal Elliott, CPA

INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES

The Honorable Susan Slay, Mayor  
and the Members of the Board of Aldermen  
Fisher, Louisiana:

I have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of the Village of Fisher(the Village), and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Village's compliance with certain laws and regulations during the year ended June 30, 2010, included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

*Public Bid Law*

1. Select all expenditures made during the year for material and supplies exceeding \$30,000, or public works exceeding \$150,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

All expenditures made during the year for capital outlay exceeding \$30,000 were examined for proprietary and purchased within the guidelines of LSA RS 38:2211-2251. There were no expenditures were made for public works exceeding \$150,000.

### *Code of Ethics for Public Officials and Public Employees*

2. Obtain from management a list of the immediate family members of each employee as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided me with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management in agreed-upon procedure (3) appeared on the list provided by management in agreed-upon procedure (2).

### *Budgeting*

5. Obtained a copy of the legally adopted budget and all amendments.

Management provided me with a copy of the original and amended budgets.

6. Trace the budget adoption and amendments to the minute book.

I traced the adoption of the original budget to the minutes of a meeting held on May 8, 2009, which indicated that the budget had been adopted by the Village. I traced an amendment to the original budget to the minutes of a meeting held on May 10, 2010.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

I compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues did not fail to meet budgeted revenues by 5% and actual expenditures did not exceeded budgeted amounts by more than 5%.

### *Accounting and Reporting*

8. Randomly select 6 disbursements made during the period under examination and:

- (a) trace payments to supporting documentation as to proper amount and payee;

I examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) determine if payments were properly coded to the correct fund and general ledger account; and

All six payments were properly coded to the correct fund and general ledger account.

- (c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approvals from the accountant and the Board of Commissioners.

### *Meetings*

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Village of Fisher is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office building. Management has asserted that such documents were properly posted.

### *Debt*

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

I inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

### *Advances and Bonuses*

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advance, or gifts.

I inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

See the Summary Schedule of Current and Prior Year Findings for any comments or unresolved matters.

I was not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of management of the Village and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Elliott & Assoc. "APAC"*

Leesville, Louisiana

February 5, 2011

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**LOUISIANA ATTESTATION QUESTIONNAIRE**  
(For Attestation Engagements of Government)

8/19/10 (Date Transmitted)

Elliott & Assoc.1900 Poydras St.New Orleans, LA 70112

(Auditors)

In connection with your review of our financial statements as of 12/31/10 and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (date of completion/representations).

**Public Bid Law**

It is true that we have complied with the public bid law, R.S. Title 38:2211-2286, and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes ☒ No ☐

**Code of Ethics for Public Officials and Public Employees**

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes ☒ No ☐

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes ☒ No ☐

**Budgeting**

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-16), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes ☒ No ☐

**Accounting and Reporting**

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes ☒ No ☐

We have filed our annual financial statements in accordance with R.S. 24:514, and 23:463 where applicable.

Yes ☒ No ☐

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes ☒ No ☐

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**Meetings**

We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:1 through 42:13.

Yes ☒ No ☐**Debt**

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.80-1410.85.

Yes ☒ No ☐**Advances and Bonuses**

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-728.

Yes ☒ No ☐

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance that may occur subsequent to the issuance of your report.

Mayor Simon Town Clerk 8/19/10  
Date

Mayor Simon Treasurer N/A  
Date

Mayor Simon Mayor 8/19/10  
Date